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DD/S 68. 5010
Executive Registry
68-33610/S

4 October 1968

MEMORANDUM FOR: Deputy Director for Support *B. 17*
SUBJECT : Inspector General's Survey of the Office of
Medical Services
REFERENCE : Your memorandum, dated 2 October 1968, subject
as above

As requested in referent memorandum, following is a report on OMS actions on new follow-up procedures for executive annual examinations (Recommendation 9b of the IG Survey).

1. The WAE Medical Officers who perform these examinations have been briefed on the need for confirmation from the employee or his private physician that any indicated treatment has been initiated.
2. The follow-up letter that is routinely sent to each examinee after his examination is being revised to convey the above point explicitly.
3. Instructions have been issued within the Clinical Division to assure that each examinee has a follow-up interview with the examining physician whether or not there are any abnormal findings.
4. Procedures have been established within the Clinical Division to assure that any examinee who requires follow-up treatment and who has no private physician is instructed how to get such a physician.

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TLETJEN, M.D.
Director of Medical Services

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JOHN R. TIETJEN, M.D.

JOHN R. TIETJEN, M.D.
Director of Medical Services

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DD/S 68-4955

02 OCT 1968

MEMORANDUM FOR: Director of Medical Services

**SUBJECT : Inspector General's Survey of the Office
of Medical Services**

1. Attached is a memorandum from the Executive Director-Comptroller citing reactions to our response to the IG Survey. Please note that continuing actions are necessary on recommendations 5, 6, 7 and 14 and are to be reported on by 1 December 1968. Please note also that a report is due by 1 October 1969 on the effectiveness of the new follow-up procedures for executive annual examinations.

2. You will be in a travel status from the end of October to the middle of November and I suggest that you meet with me prior to your departure to discuss your proposals reference these actions. I suggest that we do this at an early date so that the deadlines can be met.

SIGNED R. L. Bannerman

**R. L. Bannerman
Deputy Director
for Support**

**Att: Memo dtd 26 Sept 68 for DD/S
fr ExDir-Compt, same subj**

DD/S:RLB:ksd (2 Oct 68)

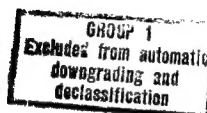
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